



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
REGULAR MEETING MINUTES
Monday, January 9, 2023
6:00 p.m.**

Present: Mayor Brittany Barnhardt, Mayor Pro Tem John Linker, Alderman Jim Costantino, Alderman Doug Shelton, Alderman Jeff Cannon

Staff: Town Manager Larry Smith, Town Clerk Aubrey Smith, Fire Chief / Public Works Director Jason Hord, Police Chief Mark Cook, Finance Officer Shelly Shockley, Town Planner E. Schwartz-Laubhann

Call to Order: Mayor Barnhardt called the meeting to order at 6:00 p.m.

Moment of Silence: Mayor Barnhardt led a moment of silence.

Pledge of Allegiance: The Pledge of Allegiance was led by Mayor Barnhardt.

1. Approval of the Agenda

ACTION: Alderman Shelton made a motion to amend item 5 by changing “Adoption” to “Discussion and Possible Action”. Alderman Constantino seconded the motion. The motion passed 4-0.

ACTION: Alderman Shelton made a motion to approve the agenda as amended. Alderman Costantino seconded the motion. The motion passed 4-0.

2. Approval of the Consent Agenda

A. Approval of the Minutes

1) Regular Meeting December 12, 2022

B. Departmental Reports (*Reports in Board packet*)

C. Financial Reports (*Reports in Board packet*)

Alderman Shelton stated he felt there was a direction from the Board to staff left out of the last meeting minutes regarding the upcoming special meeting. Clerk Smith read aloud a statement that could be added if the Board desired, “Mayor Barnhardt asked if the Board would receive materials from Stewart ahead of the special meeting. Manager Smith stated he wasn’t sure they would have it available with the limited time but would ask. He stated the hope is to get us as much information ahead of time as possible.” Alderman Shelton stated he would be fine with the minutes with that addition. Other Board members voiced their approval as well.

ACTION: Alderman Shelton made a motion to approve the consent agenda with the change to the minutes. Alderman Costantino seconded the motion. The motion passed 4-0.

3. Citizen Comments – A resident was recognized at the end of the meeting to address the Board.

4. Town Manager’s Update

Manager Smith invited Chief Cook up to discuss the numbers in his report regarding business and house checks. Chief Cook shared that the town is divided up into different zones and officers are required to check those areas throughout their shifts which is why the number is high. Mayor Barnhardt asked if dispatched service calls could be shown separately on the monthly report. Chief Cook responded he should be able to do that. It was also shared for informational purposes that when the radar sign appears to be off, it is being run in “stealth mode” to conduct traffic studies.

Manager Smith passed out an updated Town Manager’s report and reviewed items including the design for the Industrial Park sign. There was discussion regarding the size and orientation of the sign. There was Board consensus to move forward. The Town Manager will follow up with EDC, who will explore partners for funding as the next step. Manager Smith reviewed the TAP Funds application and scoring dimensions with the Board.

Manager Smith asked for feedback regarding the staff and volunteer appreciation event and the tentative date, which is currently set for Saturday, April 29, 2023, at the Civic Park. The plan is to have group activities and games for all ages. Town staff welcomes any volunteers who would like to help with the event.

Manager Smith shared Mr. Flowe’s answers regarding holding joint meetings of the Board of Aldermen and the Planning Board for the UDO / CLUP project. Mr. Flowe recommended a March joint meeting so all parties would have a full draft to discuss. Mr. Flowe also stated that any questions regarding the project could be sent to the clerk for compilation.

Manager Smith passed out a draft planning and budget calendar for review. There was discussion regarding possible dates for different meetings and retreats. There was Board consensus to set a Planning Retreat for January 26, 2023, from 9:00 a.m. to 12:00 p.m.

Mayor Barnhardt stated that she would be out of town for May’s regular Board meeting during which the budget message is tentatively scheduled to be presented. Mayor Pro Tem Linker stated he would be at the meeting.

Old Business

5. Discussion and Possible Action Rules of Procedure

The Rules of Procedure were introduced at the December meeting. Clerk Smith asked the Board for feedback and discussion including, but not limited to, the highlighted items. Alderman Shelton provided a handout with his desired amendments to the drafted Rules of Procedure and began the discussion.

There was Board consensus to make the following amendments:

Rule 16: The “committee reports” bullet will remain in the list.

Rule 20: “[may] ~~must~~”

There was discussion, but no consensus regarding the following:

Rule 22: Alderman Shelton suggested inserting the language “a motion for discussion and possible action does not require a second.” Mayor Barnhardt asked to get a legal opinion on the matter. Alderman Shelton stated he was okay with leaving the rule as written.

Rule 31: Alderman Shelton suggested the creation of a procedural motion “to require a unanimous vote to approve a BOA decision on a non-procedural matter” and inserting between current #8 & #9.

Mayor Barnhardt suggested tabling the item due to time constraints and the amount of feedback and discussion that was still necessary. Board members all voiced a desire to revisit the item at a later date.

ACTION: Alderman Costantino made a motion to table it (*the Rules of Procedure item*). Alderman Shelton seconded the motion. No vote was called but there was Board consensus to discuss the item at a later date.

6. Adoption

Mission Statement

Mayor Barnhardt read the proposed Mission Statement from Manager Smith's summary in the agenda packet.

ACTION: Mayor Pro Tem Linker made a motion to adopt the proposed Mission statement as amended (*as written in the agenda packet and shown below*). Alderman Costantino seconded the motion. The motion passed 4-0.

Mission Statement

Optimizing quality of life for our community by delivering exemplary municipal services and embracing quality growth consistent with our unique sense of place and granite character.

New Business

7. Discussion

Sponsorship Guidelines

Drafted sponsorship guidelines were presented to the Board for review and acceptance by consensus. The guidelines will be used as an administrative tool. Alderman Cannon led the discussion by stating he believed item 1 under *Sponsorship from an Organization or Business* should be rewritten to use the same language as items 2-5 and not allow the promotion of the sale or consumption of alcohol. Mayor Barnhardt asked the Board's thoughts on including the Town Board and Town Attorney in the review of applications for sponsorship. There were no responses.

After discussion on specific language in the guidelines and a desire from the Mayor for legal review, the Board decided additional feedback was necessary.

ACTION: Alderman Shelton made a motion to table the item until a date to be determined. Alderman Constantino seconded the motion. The motion failed 0-4.

Mayor Barnhardt asked that since no action was taken, the item be added back to the next agenda as Old Business.

8. Appointment

NCLM Voting Delegate

The NCLM requested that each municipality choose one voting delegate to enter the governing board's vote on legislative goals.

ACTION: Alderman Shelton made a motion to appoint John Linker as the Board's NCLM voting delegate. Alderman Costantino seconded the motion. The motion passed 4-0.

9. Decision

NCLM Legislative Goals

The Board was asked to identify 10 of the 16 goals presented by the NCLM as priority. Staff highlighted 10 goals and presented them to the Board as a starting place for discussion.

ACTION: Mayor Pro Tem Linker made a motion to accept the highlighted goals with the exception of removing the goal to support integrated and multi-modal transportation solutions and the addition of

H.	Wednesday	January 25	5:30 p.m.	CRMPO TAC
I.	Thursday	January 26	6:00 p.m.	Chamber Annual Meeting
J.	Monday	February 6	6:00 p.m.	Planning Board
K.	Wednesday	February 8	TBD	Centralina Board of Delegates
L.	Thursday	February 9	6:00 p.m.	Community Appearance Commission

Adjournment

ACTION: Alderman Costantino made a motion to adjourn. Mayor Pro Tem Linker seconded the motion. The motion passed 4-0.

The meeting ended at 7:36 p.m.

Respectfully Submitted,

Aubrey Smith

Town Clerk